The Principal,

Line 1

Line 2

Line 3

Line 4

Line 5

**Sub**:-Registration of College and Sending student membership amount

**Ref**:-Your Letter No**: 0123456789** Date**: DD-MM-YY**

\*\*\*\*\*\*\*\*\*\*\*

We acknowledge with thanks the receipt of D.D/Cheque for Rs.**1,500/-(Rupees One Thousand Five Hundred only**) being the onetime payment of College Registration Fee and **12345** Students membership Fee 30% of

Rs. **270/-** (Total Rs: **01,23,456/-** )

Receipt No: **12345678** Dated: **DD-MM-YYYY for Rs.1,500/-** is enclosed.

On behalf of Indian Red Cross Society, Karnataka State Branch, I thank you for your kind co-operation, I request you to continue your co-operation in enrolling more number of students every year at the time of admission. Kindly utilize 70% out of the membership fee collected for Youth Red Cross activities mentioned in the guidelines.

Participation of students in Red Cross activities promotes understanding and accepting of civic responsibilities and maintaining a spirit of friendliness.

Thanking you,

Yours truly,

**General Secretary**